

**THE COLLEGE OF THE FLORIDA KEYS
LAB/SPECIAL/COMMUNITY SERVICE FEE
REQUEST FORM
Detail of Fee Request (Form 77.3B)
Effective July 1, 2024**

Course	Course Description	Type	Account No.	Description	Per Year Amount	Per Course Amount	Per Student Amount	Comments / Vendor Item Purchased From	New Lab Fee	Current Lab Fee	Total Change	Percentage of Change	Reason for Change
NUR1020C	Fundamentals of Nursing	Other Expenses	64500	Testing & Course materials	26,496.00	13,248.00	662.40	\$3312 per student/5 courses					Increase cost for ATI package, student accident insurance and lab/skills supplies, biohazard, Laundry exp. & Lab assistant & Mannequin replacement costs calculations
		Technological Services	65701	Respondus Lockdown Browser	374.38	187.19	9.36	\$2995/8 courses (Used by courses outside my division)					
		Other Expenses	63503	Liability Insurance	461.20	230.60	11.53	Clinical liability and Accident Insurance \$23.06 per student/2 courses					
		Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	\$1249/5 courses/2 campuses					
		Services	64006	Biohazard Disposal	42.31	21.16	1.06	Stericycle \$450 +100 2 pick ups a year split over 13 courses					
		Supplies	65501	Lab Supply Tote	1,576.67	788.33	39.42	\$118.25 per student/ 3 courses					
		Supplies	65501	Lab Supplies and expenses	3,718.58	1,859.29	92.96	Lab/Skills Supplies for Fundamentals over 1 semester					
		Supplies	65501	Paper for exams	64.00	32.00	1.60	2 case of paper @ \$32 per case					
		Services	69500	Laundry Expenses	110.00	55.00	0.92	\$55 ea. Ind. size per load, 2 loads per semester/6 courses					
		Other Expenses	66505	Badges, ID's, etc	400.00	200.00	5.00	\$5 per student					
		Personnel	57000	Lab Assistants	14,317.45	7,158.73	55.07	PT Lab Assistant 20hrs x 38wks per y/13 courses (6 per term & 1 in summer)					
		Equipment	70501	Equipment <\$5,000	1,755.65	877.83	43.89	Catherization simulators, Injection/IV simulators/Simulator Repl.					
		Capital Equip.	70601	Equipment >\$5,000	4,456.27	2,228.14	111.41	Replacement cost of human simulators \$100000 over 5 years/6 course					
		Computer Lab Fee		200.00	100.00	5.00							
Estimated No. of Students			20	Total	54,097.40	20,838.65	1,041.93		1,042	888	\$ 154	14.77%	
NUR1211C	Clinical Nursing I	Other Expenses	64500	Testing & Course materials	24,200.00	12,100.00	605.00	\$3025 per student/5 courses					Increase cost for ATI package, student accident insurance and lab/skills supplies, biohazard, Laundry exp. & Lab assistant & Mannequin replacement costs calculations
		Other Expenses	64500	Testing & Course materials	3,800.00	1,900.00	95.00	\$125+80+80 split between 3 courses - Engage MedSurge, MC & Peds					
		Technological Services	65701	Respondus Lockdown Browser	374.38	187.19	9.36	\$2995/8 courses (Used by courses outside my division)					
		Services	64006	Biohazard Disposal	42.31	21.16	1.06	Stericycle \$450 +100 2 pick ups a year split over 13 courses					
		Other Expenses	63503	Liability Insurance	461.20	230.60	1.15	Clinical liability and Accident Insurance \$23.06 per student/2 courses					
		Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	\$1249/5 courses/2 campuses					
		Supplies	65501	Paper for exams	64.00	32.00	1.60	2 case of paper @ \$32 per case					
		Supplies	65501	Lab Supply Tote	1,576.67	788.33	39.42	\$118.25 per student/ 3 courses					
		Supplies	65501	Lab Supplies and expenses	9,558.19	4,779.09	238.95	See CN I Tab for details					
		Other Expenses	69500	Laundry Expenses	110.00	55.00	0.92	\$55 ea. Ind. size per load, 2 loads per semester/6 courses					
		Other Expenses	64500	Centralized Clinical Placement System	850.00	425.00	21.25	Centralized Clinical Placement System Divided over 4 courses					
		Personnel	54500	Lab Assistants	14,317.45	7,158.73	55.07	PT Lab Assistant 20hrs x 38wks per y/13 courses (6 per term & 1 in summer)					
		Equipment	70501	Equipment <\$5,000	1,755.65	877.83	43.89	See Equipment Tab for Details					
Capital Equip.	70601	Equipment >\$5,000	4,456.27	2,228.14	111.41	See Equipment Tab for Details							
		Computer Lab Fee		200.00	100.00	5.00							
Estimated No. of Students			20	Total	61,275.93	24,543.92	1,232.20		1,232	885	\$ 347	39.23%	
NUR1520C	Mental Health	Other Expenses	64500	Testing & Course materials	12,100.00	12,100.00	605.00	\$3025 per student/5 courses					Increase cost for ATI package.
		Other Expenses	64500	Testing & Course materials	1,900.00	1,900.00	95.00	\$125+80+80 split between 3 courses - Engage MedSurge, MC & Peds					
		Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	\$1249/5 courses/2 campuses					
		Supplies	65501	Paper for exams	64.00	32.00	1.60	2 case of paper @ \$32.00 per case/1 MH course					
		Computer Lab Fee			200.00	100.00	5.00						
Estimated No. of Students			20	Total	14,188.90	14,126.45	711.32		711	606	\$ 105	17.38%	
NUR2213C	Clinical Nursing II	Other Expenses	64500	Testing & Course materials	24,200.00	12,100.00	605.00	\$3312 per student/5 courses					Increase cost for ATI package, student accident insurance and lab/skills supplies, biohazard, Laundry exp. & Lab assistant & Mannequin replacement costs calculations
		Other Expenses	64500	Testing & Course materials	3,800.00	1,900.00	95.00	\$125+80+80 split between 3 courses - Engage MedSurge, MC & Peds					
		Technological Services	65701	Respondus Lockdown Browser	374.38	187.19	9.36	\$2995/8 courses (Used by courses outside my division)					
		Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	\$1249/5 courses/2 campuses					
		Services	64006	Biohazard Disposal	42.31	21.16	1.06	\$450 +100 2 pick ups a year split over 13 courses					
		Supplies	65501	Lab Supplies and expenses	8,050.97	4,025.49	201.27	See CN II Tab for details					
		Supplies	65501	Lab Supply Tote	1,576.67	788.33	39.42	\$118.25 per student/ 3 courses					
		Supplies	65501	Paper for exams	64.00	32.00	1.60	2 case of paper @ \$32.00 per case					
		Other Expenses	63503	Liability Insurance	461.20	230.60	11.53	Clinical liability and Accident Insurance \$23.06 per student/2 courses					
		Personnel	54500	Lab Assistants	14,317.45	7,158.73	55.07	PT Lab Assistant 20hrs x 38wks per y/13 courses (6 per term & 1 in summer)					
		Other Expenses	64500	Centralized Clinical Placement System	1,700.00	850.00	42.50	Centralized Clinical Placement System Divided over 4 courses					
		Equipment	70501	Equipment <\$5,000	1,755.65	877.83	43.89	See Equipment Tab for Details					
		Capital Equip.	70601	Equipment >\$5,000	4,456.27	2,228.14	111.41	See Equipment Tab for Details					
		Computer Lab Fee		200.00	100.00	5.00							
Estimated No. of Students			20	Total	60,923.80	23,972.46	1,203.62		1,204	898	\$ 306	34.03%	
NUR2462C	Maternal-Child	Other Expenses	64500	Testing & Course materials	24,200.00	12,100.00	605.00	\$3312 per student/5 courses					Increase cost for ATI package, student accident insurance and lab/skills supplies, biohazard, Laundry exp. & Lab assistant & Mannequin replacement costs calculations
		Other Expenses	64500	Testing & Course materials	5,700.00	2,850.00	142.50	\$125+80+80 split between 2 courses - Engage MedSurge, MC & Peds					
		Technological Services	65701	Respondus Lockdown Browser	374.38	187.19	9.36	\$2995/8 courses (Used by courses outside my division)					
		Other Expenses	63503	Laerdal Subscription	124.90	62.45	3.12	\$1249/5 courses/2 campuses					
		Supplies	65501	Paper for exams	64.00	32.00	1.60	2 cases of paper @ \$32 per case					
		Services	64006	Biohazard Disposal	450.00	225.00	1.73	\$450 +100 2 pick ups a year split over 13 courses					
		Supplies	65501	Lab Expense	800.00	400.00	50.00	Pocket Nurse / Welcur Inc (Pills, gauze, band aids, etc.)					
		Other Expenses	64500	Centralized Clinical Placement System	1,700.00	850.00	42.50	Centralized Clinical Placement System Divided over 4 courses					
		Other Expenses	63503	Liability Insurance	461.20	230.60	11.53	Clinical liability and Accident Insurance \$23.06 per student/2 courses					
		Personnel	54500	Lab Assistants	14,317.45	7,158.73	55.07	PT Lab Assistant 20hrs x 38wks per y/13 courses (6 per term & 1 in summer)					
		Equipment	70501	Equipment <\$5,000	1,755.65	877.83	43.89	See Equipment Tab for Details					
		Capital Equip.	70601	Equipment >\$5,000	4,456.27	2,228.14	111.41	See Equipment Tab for Details					
				Computer Lab Fee		200.00	100.00	5.00					
Estimated No. of Students			20	Total	54,453.85	20,341.66	1,062.08		1,062	768	\$ 294	38.29%	